

# EPHING TOWN COUNCIL



## JOB VACANCY

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| <b>Post:</b>     | <b>ASSISTANT GROUNDSPERSON</b>   |
| <b>Hours:</b>    | 37 per week      35 winter      39 summer  |
| <b>Wage:</b>     | SCP 15 (equates to £29,093 plus London Weighting £1,013 per annum). Total: £30,106.  |
| <b>Leave:</b>    | Annual Leave 23 days + 2 statutory days (rising to 28 days + 2 statutory days after five years' service).  |
| <b>Pension:</b>  | Membership of the NEST (Government) Pension Fund is available.   |
| <b>Job role:</b> | <b>To assist the Town Supervisor in the maintenance of the Council's recreation grounds, Epping Hall grounds, town greens, Coopersale cemetery grounds and the smooth running of Bury Lane cemetery.</b> |

### Duties include:

- General grass cutting and edge trimming, including ride on mowing
- Cemetery grave-digging (manual and mini digging)
- Fencing, hedging, ditching and tree work
- Maintenance and marking out of football pitches
- Cleaning Pavilion Dressing Rooms and cover for caretaking duties
- General maintenance duties, including painting and decorating
- Collecting rubbish and assistance with Epping in Bloom
- Chemical spraying
- Carry out other duties of a similar responsibility level, as instructed by the Town Supervisor or Town Clerk

The person appointed must have a full, clean driving licence, be able to work well alone and as part of a team and be willing to undertake training.

Please note: this can be a physically demanding role and therefore a good level of fitness is necessary. PA1, PA2 & PA6 spraying certificates desirable.

**Appointment:** Subject to the completion of a satisfactory six month probation period and good references.

The Town Council is responsible for the management of Epping Hall, Epping Cemetery, Jack Silley Pavilion, two allotment sites, six recreation grounds, Epping Market, Bakers Lane toilets, the Town Show, Christmas Market and Town Magazine.

The staff of the busy Town Council is small and this calls for a flexible attitude by all employees in order to ensure the smooth running of Council's business.

**Council will provide safety clothing and any necessary training and certification for personal development.**

**Contact:** Beverley Rumsey, Town Clerk: [info@eppingtowncouncil.gov.uk](mailto:info@eppingtowncouncil.gov.uk) or **01992 579444** for an application pack. **Closing date: Friday 23<sup>rd</sup> May 2025.**