



EPPING TOWN COUNCIL

EPPING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

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TO ALL MEMBERS of EPPING TOWN COUNCIL:

You are hereby summoned to attend an **EXTRAORDINARY MEETING** of the **Epping Town Council** which is to be held in the **Conference Room, Epping Hall, St Johns Road, Epping** on **Monday, 27th March 2023** at **6pm** in order to transact the following business:

Barbara Scruton

Barbara Scruton, Town Mayor
22rd March 2023

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive any apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3. DISPENSATIONS

To receive requests for dispensations from members concerning any item of business on this agenda.

4. PUBLIC PARTICIPATION - QUESTION TIME

The Mayor will invite public comments and responses in relation to items on this agenda. *Individuals will be permitted a maximum of three minutes each (total time for this session will be decided at the start of the meeting).*

5. EPPING TOWN NEIGHBOURHOOD PLAN

(Attachment A)

Key Member: Cllr N Avey

Cllr N Avey, Neighbourhood Planning expert Martin Small, the Town Clerk and Planning & Events Officer, met with the Planning Policy team at Epping Forest District Council (EFDC) on Wednesday 22nd March 2023 to discuss Epping Town's Neighbourhood Plan and the next steps/process for submission. EFDC's team will check the Neighbourhood Plan and return any technical comments to Martin Small to include. The Plan will then be ready for submission to Epping Forest District Council, followed by an examination and referendum.

Epping Town Council's Neighbourhood Plan process began in 2014 and the March 2023 version is the result of a considerable amount of work by the councillors and residents involved. The Neighbourhood Plan has to be in broad conformity with EFDC's Local Plan and as such, the Plan has sat behind Epping Forest District Council's Local Plan, which

has now been adopted. The Neighbourhood Plan, once made, will be one of the planning documents, used alongside the Local Plan, in determining planning applications in Epping Parish.

Epping Town Council's Neighbourhood Planning Advisory Committee met on Wednesday 1st March 2023 and **APPROVED** that Epping Town Neighbourhood Plan March 2023 was a correct reflection of their work and should proceed to Epping Town Council for **APPROVAL**.

RECOMMENDATION: Epping Town Council should **APPROVE** Epping Town's Neighbourhood Plan, March 2023 version, (subject to any minor technical amendments requested by EFDC) and **AUTHORISE** its submission to Epping Forest District Council, followed by the statutory process required for it to be **MADE**.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.