



EPPING TOWN COUNCIL

EPPING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

Tel: 01992 579444 Fax: 01992 579446 e-mail: info@eppingtowncouncil.gov.uk

TO MEMBERS of EPPING TOWN COUNCIL and RESIDENTS OF THE PARISH OF EPPING

The Annual Town Meeting for Epping will be held in the Main Hall at Epping Hall, St Johns Road, Epping, Essex. CM16 5JU on Thursday, 9th May 2024 at 7pm.

Doors will open at 6.30pm for refreshments and registration.

The business to be transacted at this public meeting will be as follows:

Christine Burgess

Cllr Christine Burgess
Town Mayor, Epping Town Council
2nd May 2024

A G E N D A

1 OPENING OF THE MEETING

Welcome from the Town Clerk and introduction of the Town Mayor and Epping Town Councillors.

2 APOLOGIES FOR ABSENCE

To receive apologies for absence received before the meeting.

3 MINUTES OF THE ANNUAL TOWN MEETING HELD ON 20th APRIL 2023

To **NOTE** and **APPROVE** the minutes of the Annual Town Meeting on 20th April 2023.

NB: The minutes of the above meeting were noted by the Town Council at the Ordinary Council meeting on 13th June 2023 and any necessary/possible action taken.

4 ANNUAL REPORT 2023/24

To **NOTE** the Annual Report for 2023/24, with public questions or comments to be taken under agenda item 9.

5 REPORT FROM THE TOWN MAYOR (Cllr Christine Burgess)

The Town Mayor to provide a brief report on Epping Town Council's previous year, including a summary on Epping Town Council's services and functions in 2023, a brief financial update and expectations for 2024.

6 REPORT FROM THE CHAIRMAN OF PLANNING & NEIGHBOURHOOD PLANNING (Cllr Nigel Avey)

The Chairman of Planning & Neighbourhood Planning to provide a brief report on Epping Town Council's Planning & Neighbourhood Planning work in 2023.

7 PRESENTATION OF TOWN AWARDS

- (i) Civic Awards 2023
- (ii) Best kept allotment 2024: Meadow Road
- (iii) Best kept allotment 2024: Lower Bury Lane

8 ROUND TABLE DISCUSSION TIME

Epping Town Councillors will lead round the table discussions on either: Epping High Street and Monday Market, Epping Town Council events (Town Show and Christmas Market) or recreation grounds and playgrounds, followed by feedback to the meeting.

9 OPEN FORUM

To receive questions or comments from electors of Epping relating to matters of interest specific to the town of Epping. Answers to questions may be given by members or staff of the Town Council and any representatives of the District and County Councils. If we are unable to respond to any question at the meeting, we will follow the matter up with the resident in person after the meeting.

10 MEETING CLOSURE

The Town Mayor to thank everyone and close the meeting.

• If Epping Parish residents are unable to attend the meeting and wish to raise a question, please email: info@eppingtowncouncil.gov.uk

Information will be available on D-Day in advance of the 80th anniversary commemorations on Thursday 6th June 2024.

Attendees will be invited to write down any questions they wish to ask the Town Council in relation to Epping. The Town Clerk will distribute these to the most appropriate councillor/s for response.

Complimentary light refreshments will be available at the start of the meeting.

Attendees are invited to meet fellow residents and local Councillors informally at the end of the meeting.

Local Government Act 1972