



# EPPING TOWN COUNCIL

EPPING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

Tel: 01992 579444 Fax: 01992 579446 e-mail: [info@eppingtowncouncil.gov.uk](mailto:info@eppingtowncouncil.gov.uk)

## TO ALL MEMBERS of the PLANNING AND GENERAL PURPOSES COMMITTEE

Cllr N Avey (Chairman)  
Cllr C Burgess  
Cllr C McCredie (Mayor - *ex officio*)

Cllr G Scruton  
Cllr R Sharif  
Cllr M Wright (Vice Chairman)

You are hereby summoned to attend a meeting of the **PLANNING AND GENERAL PURPOSES COMMITTEE** to be held in the **Conference Room, Epping Hall, St Johns Road, Epping** on **Tuesday, 11th February 2025 at 7.15pm** for the purpose of transacting the business as set out in the agenda below.

**Beverley Rumsey**  
Town Clerk  
5th February 2025

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### A G E N D A

**1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2 DECLARATIONS OF INTEREST**

Members are invited to declare disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

Cllr R Sharif has requested an entry be made in the minutes to make it clear that, as a member of both the District and Town Councils, she will reconsider all matters at District level taking into account all relevant evidence and representations at the District tier. Therefore, she cannot be bound in any way by any view expressed in the parish tier or by the decisions of this Committee.

**3 DISPENSATIONS**

To receive requests for dispensations from members concerning any item of business on this agenda.

**4 CONFIRMATION OF MINUTES**

To approve as a correct record and sign the Minutes of the meeting held on 28th January 2025.

**(Attached)**

**5 PUBLIC QUESTIONS OR COMMENTS**

To receive any questions or comments relating to planning matters from members of the public present at the meeting, or which have been received in writing in advance of the meeting.

## 6 NOTICES AND INFORMATION

To receive any notices or information that the Chairman may wish to lay before Committee.

## 7 PLANNING APPLICATIONS

To consider the following Planning and Tree applications as received from Epping Forest District Council since the date of the previous agenda and up until the date of this agenda:

EPF/0008/25	29, Allnutts Road, Epping, CM16 7BE. Mr C Hannaford.	Proposed ground and first floor rear and side extensions.
EPF/0093/25	33, Church Hill, Epping, CM16 4RA M Lewis & S Elhabbal.	Retrospective application for single storey rear extension, replacement fenestration, and internal alterations.
EPF/0097/25	33, Church Hill, Epping, CM16 4RA M Lewis & S Elhabbal.	Grade II listed building application for retrospective application for single storey rear extension, replacement fenestration, and internal alterations.
EPF/0138/25	36, Coopersale Street, Epping, CM16 7QJ. Mr & Mrs Drabwell.	Proposed part garage conversion into games room.
EPF/0165/25	311, High Street, Epping, CM16 4DA Barbara Gibula.	Grade II Listed building consent for installation of 1x non-illuminated fascia sign and minor internal alterations.
EPF/0183/25	311, High Street, Epping, CM16 4DA Barbara Gibula.	Installation of 1 x non illuminated fascia sign coloured black (text) and white (background).

## 8 OTHERS

These are provided for information only, EFDC do not normally accept comments on these applications.

EPF/0211/25	60, Shaftesbury Road, Epping, CM16 5BJ Mrs Graham.	Prior approval for a 5.70m deep single storey extension to be used as kitchen/living area, height to eaves 2.63m and maximum height 3.0m.
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## 9 PLANNING DECISIONS

To **NOTE** that no decisions have been received from Epping Forest District Council since the date of the previous agenda and up until the date of this agenda.