



EPPING TOWN COUNCIL

EPPING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

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TO ALL MEMBERS of the PLANNING AND GENERAL PURPOSES COMMITTEE

Cllr N Avey (Chairman)
Cllr C Burgess
Cllr C McCredie (Mayor - *ex officio*)

Cllr G Scruton
Cllr R Sharif
Cllr M Wright (Vice Chairman)

You are hereby summoned to attend a meeting of the **PLANNING AND GENERAL PURPOSES COMMITTEE** to be held in the **Conference Room, Epping Hall, St Johns Road, Epping** on **Tuesday, 11th March 2025 at 7.15pm** for the purpose of transacting the business as set out in the agenda below.

Beverley Rumsey
Town Clerk
5th March 2025

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

Cllr R Sharif has requested an entry be made in the minutes to make it clear that, as a member of both the District and Town Councils, she will reconsider all matters at District level taking into account all relevant evidence and representations at the District tier. Therefore, she cannot be bound in any way by any view expressed in the parish tier or by the decisions of this Committee.

3 DISPENSATIONS

To receive requests for dispensations from members concerning any item of business on this agenda.

4 CONFIRMATION OF MINUTES

To approve as a correct record and sign the Minutes of the meeting held on 25th February 2025.

(Attached)

5 PUBLIC QUESTIONS OR COMMENTS

To receive any questions or comments relating to planning matters from members of the public present at the meeting, or which have been received in writing in advance of the meeting.

6 **NOTICES AND INFORMATION**

To receive any notices or information that the Chairman may wish to lay before Committee.

7 **PLANNING APPLICATIONS**

To consider the following Planning and Tree applications as received from Epping Forest District Council since the date of the previous agenda and up until the date of this agenda:

EPF/0054/25	Epping Hall, Epping Town Council, St Johns Road, Epping, CM16 5JU. Epping Town Council.	Reconfiguration of Epping Town Council offices to make more efficient use of working space, adding additional windows for light, and an additional escape route.
EPF/0235/25	103, St Johns Road, Epping, CM16 5DW. Ms Pugh.	Side and rear extension.
EPF/0249/25	Gardeners Barn, Fluxs Lane, Epping, CM16 7PF. David Meliveo.	Proposed swimming pool with patio.
EPF/0338/25	3, Oakleigh Rise, Epping, CM16 7BL. Mr & Mrs Adams.	TPO/EPF/12/80 (Ref: T5) T1: Oak - Crown reduction of south-eastern side by up to 2m away from property, as specified. Crown reduce to previous pruning points elsewhere, as specified.
EPF/0422/25	22, Kendal Avenue, Epping, CM16 4PW. Bayfords Tree Care.	TPO/EPF/45/91 (Ref: G3)T1: Pine - Reduce lateral stems of crown by up to 2m, as specified. Crown thin by up to 10%, as specified.
EPF/0055/25	The Old Rectory, Coopersale Common, Coopersale, CM16 7NU. Mr & Mrs Balasuriya.	Construction of a pickleball court together with perimeter fencing and landscaping.

8 **CONSULTATION FOR TIME LIMITED (1 YEAR) PREMISES LICENCE.**

To consider the following:

Epping Roof Garden 195 Cottis Lane Epping CM16 4BL.

A new application and plans for a time limited (1 year) premises licence for the following have been submitted the application seeks for the following licensable activities.

Live Music

Sunday to Wednesday 11.00 – 02.00, Thursday to Saturday 11.00-03.00 Indoors
(New Year's Eve from 11.00 until 03.00. New Year's Day Sundays before Bank Holidays 11.00 until 03.00)

Recorded Music

Sunday to Wednesday 11.00 – 02.00, Thursday to Saturday 11.00-03.00 Indoors
(New Year's Eve from 11.00 until 03.00. New Year's Day Sundays before Bank Holidays 11.00 until 03.00)

The Performance of Dance

Sunday to Wednesday 11.00 – 02.00, Thursday to Saturday 11.00-03.00 Indoors

(New Year's Eve from 11.00 until 03.00. New Year's Day Sundays before Bank Holidays 11.00 until 03.00)

Anything of a similar description to above

Sunday to Wednesday 11.00 – 02.00, Thursday to Saturday 11.00-03.00 Indoors

(New Year's Eve from 11.00 until 03.00. New Year's Day Sundays before Bank Holidays 11.00 until 03.00)

The Provision of Late Night Refreshment

Sunday to Wednesday 23.00 – 02.00, Thursday to Saturday 23.00-03.00 Indoors

(New Years Eve from 23.00 until 03.00. New Years Day Sundays before Bank Holidays 23.00 until 03.00)

The Sale by Retail of Alcohol

Sunday to Wednesday 11.00 – 02.00, Thursday to Saturday 11.00-03.00 On sales only

Opening Times

Sunday to Wednesday 11.00-02.00, Thursday to Saturday 11.00 – 03.00

(New Years Eve from 11.00 until 03.00. New Years Day Sundays before Bank Holidays 11.00 until 03.00)

The consultation starts on **27th February 2025** and ends **26th March 2025**, any representations or comments must be submitted within this time period. **(Attached)**

9 **PLANNING DECISIONS**

To **NOTE** that no decisions have been received from Epping Forest District Council since the date of the previous agenda and up until the date of this agenda.