

MINUTES of the JACK SILLEY PROJECT COMMITTEE
Held at Epping Hall on **Friday 18th May 2018 at 10.00am.**

PRESENT: Cllr H Pegrum (Chairman)
Cllr Mrs B Scruton
Cllr J Whitehouse

OFFICER: Beverley Rumsey (Town Clerk)

ADVISER: Alan Lamb (Project Manager)

27 APOLOGIES FOR ABSENCE

Apologies were received from Cllr L Burrows, Cllr A Church and Cllr M Wright.

28 DECLARATIONS OF INTEREST

There were no declarations of interest.

29 DISPENSATIONS

There were no dispensations.

30 PUBLIC PARTICIPATION – QUESTION TIME

There were no public questions or comments.

31 EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

32 JACK SILLEY PAVILION & STONARDS HILL REFURBISHMENT

Members discussed the six headings under this agenda item.

It was **RESOLVED** that:

- (i) Committee would **RECOMMEND** to Council that the Tender as per **Attachment A** would be used for the scheme. This tender complied with all the tender requirements. This was the only tender that would deliver the Project requested anywhere close to budget.
- (ii) Committee would **RECOMMEND** to Council that the roof should be altered to design out the current issues, rather than replaced, as the additional £60,000 would slow up the Project taking it well over budget, take longer and render the building inoperable for much longer. This would allow more to be delivered for the recreation ground users from the additional 'wish list'. This would also mean less lost/less disruption to income and hirers;

- (iii) The Town Clerk would take further advice on the VAT situation through the Project Manager;
- (iv) Potential funding opportunities should be pursued as a sub project, while the main works to the Pavilion should be started as soon as practically possible;
- (v) The additional 'wish list' for the Project is as follows:
 - 1) Tennis courts/improved tennis provision
 - 2) Land drainage around football pitches
 - 3) Gym equipment
 - 4) Boot camp style exercise equipment
 - 5) Sprint track
 - 6) Outdoor table tennis table
- (vi) The football stand would be brought to full Council for discussion as a separate agenda item (previously also requested by Cllr Miss H Whitbread), as there was discussion about the benefits of leaving the stand in situ, moving it or adapting it versus removing it;
- (vii) Committee would recommend to Council that the Town Clerk be authorised to move hirers to Epping Hall if necessary/adapt hire charges for Jack Silley hirers during the works if necessary and manage the situation at 'point of decision needed.'

33 NEXT STEPS

Committee **CONSIDERED** the next steps.

It was **RESOLVED** that:

The Town Clerk would prepare the recommendations for Council and make some additional enquiries about VAT and funding.

The Project Manager would approach the preferred builder to tighten up the quotation/discuss potential timeframes, in preparation for a final decision by Council at the Ordinary Council meeting in June.

CLOSURE

The meeting was closed at **11.25am**.

Signature of Chairman

Date