

MINUTES of the JACK SILLEY PROJECT COMMITTEE
Held at Epping Hall on **Monday 5th November 2018 at 4.00pm.**

PRESENT: Cllr H Pegrum (Chairman)
Cllr L Burrows
Cllr Mrs B Scruton
Cllr J Whitehouse
Cllr M Wright

OFFICER: Beverley Rumsey (Town Clerk)

309 APOLOGIES FOR ABSENCE

Cllr A Church was absent from the meeting.

310 DECLARATIONS OF INTEREST

There were no declarations of interest.

311 DISPENSATIONS

There were no dispensations.

312 PUBLIC PARTICIPATION – QUESTION TIME

There were no public questions or comments.

313 EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

314 JACK SILLEY PAVILION INTERNAL WORKS AND PROGRESS

Members discussed the internal works, café kitchen, Essex Room floor and progress on the Jack Silley Pavilion. Members discussed these issues in relation to their financing.

It was **RESOLVED** that the following **RECOMMENDATIONS** would be made to Council:

- (i) The café area could be hired as a bookable space until café operations begin;
- (ii) The Forest Room, hallway and toilets should be decorated, but the Essex Room delayed until after the insurance investigations/work are undertaken;
- (iii) The current contractors should complete this work;
- (iv) £1800 received from Dalcour Maclaren for reservoir works should be used to part finance these decorations, with the remainder taken from the Capital Fund

(opening balance 2018/19 was £52,967). Total cost of works £4400 (£2600 to come from the Capital Fund);

- (v) The kitchen should not be fitted out at the current time, until more information is available on potential lessees' requirements and funding;
- (vi) Two replacement signs to be ordered in white on green with Epping Town Council logo.

315 FURTHER ACTION REQUIRED

The Town Clerk would continue to chase the insurance company/surveyor's regarding the Essex Room floor situation.

The Town Clerk would advertise the café expressions of interest more widely and with local catering companies.

CLOSURE

The meeting was closed at **4.40pm**.

Signature of Chairman

Date