

MINUTES of the **PLANNING AND GENERAL PURPOSES COMMITTEE MEETING** held at Epping Hall, St. Johns Road, Epping on **Tuesday, 24th October 2023** at **7.15pm**.

PRESENT: Cllr N Avey (Chairman)
Cllr C Burgess (Mayor - *ex officio*)
Cllr C McCredie (Deputy Mayor - *ex officio*)
Cllr G Scruton
Cllr R Sharif
Cllr M Wright (Vice Chairman)

IN ATTENDANCE: No members of the press and no members of the public were present.

OFFICER: Geraldine Vallis (Planning & Events Officer)

245 APOLOGIES FOR ABSENCE

No apologies for absence were received.

246 DECLARATIONS OF INTEREST

Item 7 Planning Applications (Non-Pecuniary)

Cllr C McCredie and Cllr R Sharif requested an entry to be made in the minutes, to make it clear, that as members of both the Town and District Councils, they will reconsider all matters at District level taking into account all relevant evidence and representations at the District tier. Therefore, they cannot be bound in any way by any view expressed in the parish tier or by the decisions of this Committee.

No other declarations of interest were received.

247 DISPENSATIONS

There were no dispensations.

248 CONFIRMATION OF MINUTES

Committee **RESOLVED** that:

the minutes of the meeting of the Planning & General Purposes Committee held on Tuesday, 10th October 2023 be signed by the Chairman as a true record.

249 PUBLIC QUESTIONS OR COMMENTS

There were no public questions or comments.

250 NOTICES AND INFORMATION

The Planning & Events Officer advised members of a notification which has been received from Waldon Telecom about an existing telecommunications site located at Fairfield Water Tower, Fairfield Road, Epping, CM16 6TJ. Vodafone have identified a requirement for an upgrade to this existing installation to improve network coverage within the surrounding area. Please find the attached Consultation Letter and Drawings in regard to the proposed alterations to the existing Vodafone site at Fairfield Water Tower. The company want to consult with Epping Town Council and seek views on their proposal before proceeding with the works. As part of Vodafone's network improvement program, there is a specific requirement for a radio base station upgrade at this location to improve 4G and provide new 5G network coverage in the local area. The proposed upgrade comprises of the removal of 3 no. existing antennas, to be replaced by 3 no. new antennas, internal cabinet works and ancillary works thereto. This option has been chosen as it utilises an existing installation which will improve coverage with minimal changes to the equipment, reducing the visual impact on the surrounding area as far as technically possible.

Committee **CONSIDERED** this matter and **DECIDED** there were no comments to make about these proposed works.

The Planning & Events Officer also advised members of a notification has been received from Essex County Council (Essex Highways) giving notice of a planned Order to revoke the existing 'Resident Permit Holders Only A Mon-Fri 10am-4pm' restrictions near boundary of properties no 92 and 94 Hemnall Street in a south-westerly direction for an approximate distance of 5.2 metres to facilitate the construction of a new Vehicle Crossing/dropped kerb at 94 Hemnall Street.

Committee **CONSIDERED** this matter and **DECIDED** there were no comments to make about these proposed works.

251 PLANNING APPLICATIONS

Committee **CONSIDERED** the following planning and tree applications received from Epping Forest District Council since the date of the previous meeting until the date of this agenda.

EPF/2104/23	58 Stewards Green Road Epping CM16 7PD Ms Julie Keen	The Property of this application, No 58 is a semi-detached pair with No 59. No 59 has been extended in the past with character additions. Similar extensions are proposed with a 2-storey subservient side extension, a front porch and a subservient rear extension, part 2 storey, part single storey.
Committee have NO OBJECTION to this application.		
EPF/1593/23	319A High Street Epping CM16 4DA Mr Aaron Reed	Grade II listed building application for alterations and change of use to first floor from offices to create a 2-bedroom

		flat.
Committee have NO OBJECTION to this application in principal and committee agreed with the objection comments from the EFDC's conservation officer. Committee agreed that if any work is carried out, it should be under the supervision of the conservation officer at EFDC.		
EPF/2237/23	12 Ravensmere Epping CM16 4PS Ms Melanie Eichhorn-Schurig	Prior approval for the addition of one room on existing lower-level garage. Front window facing the street will only be moved forward and will remain in the same position to existing front facing window. No side facing windows are proposed.
Committee have NO OBJECTION to this application.		

252 **EFDC PLANNING DECISIONS**

Committee **NOTED** the following planning decisions.

Withdrawn:

EPF/1908/23	EPF/1905/23	EPF/1906/23	
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Delegated Cases:**GRANTED:**

EPF/0782/23	EPF/1688/23	EPF/1689/23	EPF/1444/23
EPF/1473/23	EPF/1249/23	EPF/0321/23	EPF/1745/23

Delegated Cases:**Raise No Objection:**

EPF/1899/23	EPF/1920/23		
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Lawful:

EPF/1487/23			
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Not Lawful:

EPF/1680/23			
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Delegated Cases:**REFUSED:**

EPF/1229/23	EPF/0997/23		
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COMMITTEE CASES

GRANTED None

COMMITTEE CASES

REFUSED None

The Chairman closed the meeting at 7.44pm.

Signature of Chairman

Date