

MINUTES of the EXTRAORDINARY COUNCIL MEETING

Held in the Conference Room, Epping Hall, on **Tuesday 28th May 2024 at 6.30pm.**

PRESENT: Cllr C McCredie (Town Mayor)
Cllr Janet Whitehouse (Deputy Town Mayor)
Cllr L Burrows Cllr H Pegrum
Cllr R Sharif Cllr M Wright

OFFICER: Beverley Rumsey (Town Clerk)

36 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr N Avey, Cllr C Burgess, Cllr J Duffell, Cllr G Scruton, Cllr H Whitbread and Cllr Jon Whitehouse.

37 DECLARATIONS OF INTEREST

There were no declarations of interest.

38 DISPENSATIONS

There were no dispensations.

39 PUBLIC PARTICIPATION – QUESTION TIME

There were no public questions or comments.

40 EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

41 STAFF CONTRACTS

Council discussed the new staff contract supporting information, as per **Attachment A**, the new staff contract as per **Attachment B** and the job description (with terms and conditions) for the forthcoming job vacancy, as per **Attachment C**.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government Act 1972, s112;
- (ii) The new staff contract was **APPROVED** as per **Attachment B**, with clarification over unauthorised absence (section 10, paragraph 1: end sentence at contract);
- (iii) The job description (with terms and conditions) as per **Attachment C**, was **APPROVED** for issue.

CLOSURE

The Chair of the meeting, Cllr C McCredie, closed the meeting at **6.48pm**.

Signature of Chairman

Date