

MINUTES of the ORDINARY COUNCIL MEETING held in the Main Hall, Epping Hall, on Tuesday 9th September 2025 at 8pm.

PRESENT:

Cllr Janet Whitehouse	(Town Mayor & Chair)	
Cllr N Avey	Cllr L Burrows	Cllr C Burgess
Cllr J Duffell	Cllr C McCredie	Cllr H Pegrum
Cllr G Scruton	Cllr H Whitbread	
Cllr Jon Whitehouse	Cllr M Wright	

OFFICER: Beverley Rumsey (Town Clerk)

IN ATTENDANCE: 2 members of the public & 1 member of the press

176 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr R Sharif. Apologies for lateness were received from Cllr Jon Whitehouse.

177 DECLARATIONS OF INTEREST

Cllr L Burrows, Cllr R Sharif, Cllr Janet Whitehouse & Cllr Jon Whitehouse declare a non pecuniary interest as Epping Forest District councillors.

Cllr H Whitbread declares a non pecuniary interest as an Epping Forest District Councillor and Cabinet Member and an Essex County Councillor and Deputy Cabinet Member.

178 DISPENSATIONS

There were no dispensations.

179 PUBLIC PARTICIPATION - QUESTION TIME

There were public questions and comments regarding agenda item 7 (i) Cricket request. This was dealt with under agenda item 7 (i).

180 CONFIRMATION OF COUNCIL MINUTES

It was **RESOLVED** that the minutes of the Ordinary Council Meeting held on 12th August 2025 be signed by the Mayor as a true record and adopted by the Council.

181 MINUTES OF COMMITTEE MEETINGS

It was **RESOLVED** that the signed Minutes of the following Committee meetings be signed by the Mayor as a true record and adopted by the Council.

Planning & General Purposes Committee	12 th August 2025	(Attachment B)
Planning & General Purposes Committee	26 th August 2025	(Attachment C)

182 COMMUNICATIONS TO NOTE/REQUIRING DECISION

(i) Cricket request

Council considered a request for more cricket provision in Epping, as per **Attachment D**.

It was **RESOLVED** that:

- (i) The Town Clerk would compile a list of contacts at other Town and Parish Councils and local schools who may have cricket facilities that can be used. This would be shared with the requester.

(ii) Lithium-ion batteries campaign

Council **NOTED** the Lithium-ion batteries campaign update, as per **Attachment D1**.

183 TOWN MAYOR & DEPUTY TOWN MAYOR'S DUTIES

The duties undertaken by the Town Mayor and Deputy Town Mayor since the Ordinary Council meeting on 12th August 2025 were **NOTED**, with the following additions:

Town Mayor	End of Summer reading challenge	6 th September 2025
Deputy Town Mayor	Epping Horticultural Show	23 rd August 2025
	Community picnic	23 rd August 2025
	Epping Football Club Women's Match	7 th September 2025

184 REPORTS FROM MEMBERS

Cllr H Whitbread entered during this item.

Reports from members were received on meetings or visits since the Ordinary Council meeting on 12th August 2025:

Cllr C Burgess	Old Pastures Town Councillor briefing	26 th August 2025
	Epping Town women's football match	7 th September 2025
Cllr J Duffell	Royal British Legion meeting	24 th August 2025
Cllr J Duffell mentioned that they had ordered Poppy Appeal wreaths		
Cllr G Scruton	VJ Day event	15 th August 2025
	Old Pastures Town Councillor briefing	26 th August 2025
Cllr C McCredie	Old Pastures Town Councillor briefing	26 th August 2025
Cllr N Avey	Old Pastures Town Councillor briefing	26 th August 2025
Cllr H Pegrum	Epping & Theydon Garnon Joint Charities	September 2025
Cllr Pegrum mentioned the refurbishment of the 3 almshouses on Thornwood Road.1 is finished. Also the way forward.		
Cllr M Wright	VJ Day event	15 th August 2025
	(Very good)	
	Horticultural Society Show	23 rd August 2025
	(Very good and well attended)	
	Old Pastures Town Councillor briefing	26 th August 2025

185 REPORT OF THE TOWN CLERK AND COUNCILLORS QUESTIONS

Cllr Jon Whitehouse entered during this item.

The Town Clerk highlighted Noddy, the Epping Hall office refurbishment project, the cables under Stonards Hill recreation ground and the Essex Highways Christmas lights permissions from her report.

Members **NOTED** the report of the Town Clerk.

186 REPORT FROM EPPING FOREST DISTRICT COUNCILLORS AND COUNTY COUNCILLORS

Cllr H Whitbread

Epping Forest District Council:

Local Highways Panel. July & August schemes. Hemnall Street Path, crossing Bell Common (very muddy).

Bell Hotel busy time.

Budget challenging so September onwards will be busy.

Cllr Janet Whitehouse

Epping Forest District Council:

Local Government Reorganisation meeting.

187 FINANCIAL REPORT TO 31ST AUGUST 2025

Council considered the summary financial report for August 2025, presented by the Council's Key Member for Finance, Cllr G Scruton.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Audit and Accountability Act 2014;
- (ii) No further action was required at the current time.

188 ACCOUNTS FOR PAYMENT

In the absence of Council's Key Member for Finance, Cllr G Scruton, the Town Clerk presented the payment schedules for August 2024. Council **APPROVED** the payment of accounts for August 2025.

Payments total: **£102,709,90**. (Payments from Barclays total £9,262.21 (please note transfers of £80,000 from Barclays to the Co-operative.) Payments from the Cooperative total £92,712.68. Please note: a transfer of £750 from the Co-operative to the Co-operative online. Payments from the Co-operative Online total £735.01.)

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Audit and Accountability Act 2014;
- (ii) The list of payments for August 2024 were **APPROVED** as presented in the schedule.

189 EXTERNAL AUDIT 2024-25

Council considered the externally audited Annual Return 2024-25 which had been signed off with no comments. The Town Clerk advised members that new GDPR recommendations associated with the Annual Return may result in Town Councillors having a Town Council email address and this would be brought back to Council in due course.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Audit and Accountability Act 2014.

190 CIVIC RECEPTION 2026

Council considered the Civic Reception 2026.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government Act 1972, s145;
- (ii) A Civic Reception 2026 would be held on Friday 24th April 2026.

191 EPPING ROSEBOWL AND COMPETITION

Council considered the future of Epping Rosebowl competition and possible alternative competitions.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government Act 1972, s145;
- (ii) The Town Clerk would develop an award for businesses who do a lot for the community and work on some criteria which would be brought back to Council for consideration.
- (iii) The Town Clerk would consider a suitable 'green space' award for the Rosebowl and bring this back to Council for consideration.

192 BLUE PLAQUE: ERNEST WYTHES

Council considered the wording and placement of the previously approved blue plaque for Ernest Wythes.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government Act 1972, s145;
- (ii) The initial wording would be:

Ernest Wythes of Copped Hall, 1868-1949, Generous benefactor to Epping

- (iii) This would be circulated to members for approval;
- (iv) The blue plaque would be placed on the Hemnall Social Club.

193 EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be

prejudicial to the public interest due to the confidential nature of the business to be transacted.

194 ELECTRICITY AND GAS CONTRACTS

Council considered the electricity and gas contract information, as per **Attachment K**.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government Act 1972, s111;
- (ii) Council would pursue the short term (approximately 9 months) fixed rate and then enter the collective purchasing scheme offered in **Attachment K**;
- (iii) The existing contract with Kent County Council's collective purchasing scheme for Epping Hall's gas would also move into this new collective purchasing basket;
- (iv) If this could not be agreed the Town Clerk would select the cheapest/most favourable option on the day chosen.

CLOSURE

The Town Mayor, Cllr Janet Whitehouse, closed the meeting at **9.03pm**.

Signature of Chairman

Date

MINUTES of the **PLANNING AND GENERAL PURPOSES COMMITTEE MEETING** held at Epping Hall, St. Johns Road, Epping on **Tuesday, 9th September 2025 at 7.15pm.**

PRESENT: Cllr N Avey (Chairman)
Cllr C McCredie
Cllr C Burgess
Cllr M Wright (Vice Chairman)
Cllr G Scruton

OFFICERS: Beverley Rumsey (Town Clerk)
Jo-Ann Lewis (Planning, Market & Events Officer)

166 APOLOGIES FOR ABSENCE

No apologies for absence were received.

167 DECLARATIONS OF INTEREST

There were no declarations of interest

168 DISPENSATIONS

There were no dispensations.

169 CONFIRMATION OF MINUTES

Committee **RESOLVED** that:

the minutes of the meeting of the Planning & General Purposes Committee held on Tuesday, 26th August 2025 be signed by the Chairman as a true record.

170 PUBLIC QUESTIONS OR COMMENTS

There was one member of the press present.

171 NOTICES AND INFORMATION

PROPOSED BASE STATION UPGRADE AT THEYDON BOIS, GARDENERS FARM, STEWARDS GREEN ROAD, EPPING, CM16 7PF (NGRs: E 546390 / N 200292)

Committee have no comments to make.

172 PLANNING APPLICATIONS

EPF/1655/25	The Old Rectory, Coopersale Common, Coopersale, CM16 7NU Mr & Mrs Balasuriya.	Construction of a tennis court together with perimeter fencing and landscaping. (Amended scheme to EPF/0055/25).
Committee have NO OBJECTION to this application.		

EPF/1673/25	156, High Street, Epping, CM16 4AQ. BCO Enterprises Ltd	Alteration to existing shop front, including replacing the two vertical glazed openings with a single, larger opening.
Committee have NO OBJECTION to this application.		
EPF/1668/25	33, Chapel Road, Epping, CM16 5DS Mr & Mrs Beard.	Demolition of existing garage and rear conservatories. Erection of new garage with first floor guest bedroom. Erection of 2 storey rear extension, conversion of basement into habitable rooms and other internal changes.
Committee have NO OBJECTION to this application.		
EPF/1669/25	31, Severns Field, Epping, CM16 5AP. Mr G Burgess.	TPO/EPF/03/84 T1: London Plane - Crown reduce to previous points, as specified.
Committee have NO OBJECTION to this application provided the tree work is carried out under the supervision of the arboricultural officer at EFDC.		
EPF/1683/25	19 Theydon Place, Epping, CM16 4NH. Mr D Wright.	TPO/EPF/32/08 (Ref: T2) T1: Horse Chestnut - Crown reduce height by up to 4m, as specified. Reduce lateral branches by up to 2m, as specified.
Committee have NO OBJECTION to this application provided the tree work is carried out under the supervision of the arboricultural officer at EFDC.		
EPF/1694/25	1 Lower Bury Walk, Lower Bury Lane, Epping, CM16 5BE. Mr Tony Field.	TPO/EPF/08/07 T5: Willow - Crown reduce by up to 3m, as specified.
Committee have NO OBJECTION to this application provided the tree work is carried out under the supervision of the arboricultural officer at EFDC.		

173 OTHERS

EPF/1702/25	Saint Albans Church Hall, Coopersale Common, Coopersale, Epping, CM16 7QT. AVA Capitol.	Approval of Details Reserved by Conditions 3, 7, 8, 12, 14 & 15 for EPF/1369/24 (Grade II listed building consent for change of use from community use (Class F1) to one residential dwelling (Class C3), incorporating refurbishment works, plus removal of existing outbuilding and fencing and construction of single storey extension.).
Committee have NO OBJECTION to this application provided the work is carried out under the supervision of the conservation officer at EFDC.		

174 APPEALS

AP-13529 EPF/0506/25.	The Pines, Kendal Avenue, Epping, CM16 4PW.	Variation to Condition 2 of EPF/2122/20. (A new detached four bedroom house to the rear of the site, including a raised driveway and a detached garage.)
Decision taken by P&GP committee - 8th April 2025 Whilst Committee have NO OBJECTION , they STRONGLY OBJECTED to the original application that this condition relates to, and have concerns over further variations, in terms of overbearing height, on the overdevelopment of this site.		

Committee **NOTED** the appeal.

175 PLANNING DECISIONS

Committee **NOTED** that no planning decisions had been received from Epping Forest District Council for this period.

The Chairman closed the meeting at **7.37pm**.

Signature of Chairman

Date

MINUTES of the **PLANNING AND GENERAL PURPOSES COMMITTEE MEETING** held at Epping Hall,
St. Johns Road, Epping on **Tuesday, 23rd September 2025 at 7.15pm.**

PRESENT: Cllr N Avey (Chairman)
Cllr M Wright (Vice Chairman)
Cllr C McCredie
Cllr G Struton

OFFICERS: Jo-Ann Lewis (Planning, Market & Events Officer)

IN ATTENDANCE: One member of the public was present.

195 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr C Burgess.

196 DECLARATIONS OF INTEREST

There were no declarations of interest.

197 DISPENSATIONS

There were no dispensations.

198 CONFIRMATION OF MINUTES

Committee **RESOLVED** that:

the minutes of the meeting of the Planning & General Purposes Committee held on Tuesday, 9th September 2025 be signed by the Chairman as a true record.

199 PUBLIC QUESTIONS OR COMMENTS

There were no public questions or comments.

200 NOTICES AND INFORMATION

Tree Preservation Order TPO/EPF/10/25 At: Land at Home Farm, Stewards Green Road, Epping, Essex, CM16 7PD

Committee have no comments to make.

201 PLANNING APPLICATIONS

EPF/1763/25	Land between 10 and 12 Fiddlers Hamlet, Mount Road, Epping, CM16 7PQ. Miss T DaCosta.	The erection of a self-build three storey detached house.
Committee OBJECT to this application.		

The proposed site for this development is too narrow and small and would constitute overdevelopment. Whilst the plans indicate the building will be set back from the neighbouring properties it would still have an overbearing impact, due to the overall size and height, resulting in a loss of amenity, and light. The building would have a negative effect on the street scene, the design is not in keeping with the locally listed neighbouring properties. Development of this site would cause further traffic burden in an area with an already precarious junction.

Relevant policies: Local Plan 2011-2033: DM9 A (i), (ii) and (iii), DM9 D, DM9 I (iii) and (iv) NPPF 2023 para 115 B), 135 A),B),C), 139

[Epping Town Council confirm they will support their objection at any relevant meeting, in accordance with the new planning procedures.](#)

EPF/1717/25	87, High Street, Epping, CM16 4BD. Mrs C Goldsmith-King.	Advertisement consent for back lit fascia sign.
Committee have NO OBJECTION to this application.		
EPF/1780/25	Stace LLP 273, High Street, Epping, CM16 4DA. Stace LLP.	Advertisement consent for proposed front fascia signage to replace bare fascia.
Committee have NO OBJECTION to this application.		
EPF/1836/25	37, Severns Field, Epping, CM16 5AP. Bayfords Tree Care.	TPO/EPF/04/17 T1: Pine - Crown reduce height and lateral branches by up to 2.5m, as specified. Crown lift by up to 5m from ground, as specified. Crown thin by 10%, as specified.
Committee have NO OBJECTION to this application provided the tree work is carried out under the supervision of the arboricultural officer at EFDC.		

202 PLANNING DECISIONS

Committee **NOTED** the decisions as received from Epping Forest District Council since the date of the previous agenda and up until the date of this agenda.

The Chairman closed the meeting at **7.28pm**.

Signature of Chairman

Date



EPPING TOWN COUNCIL

EPPING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

e-mail: info@eppingtowncouncil.gov.uk

Tel: 01992 579444

Date: Monday 6th October 2025

Dear Sir/Madam,

Epping Town Neighbourhood Development Plan Examination 2025 – Further Consultation

The Epping Town Neighbourhood Development Plan (ETNDP) is currently under Examination. The Independent Examiner for the ETNDP, Ann Skippers, has completed her initial review and requested that the Town Council, working with Epping Forest District Council (EFDC), review a number of sections of the Plan to update and edit them. The Town Council duly put forward a number of suggested changes to both the policies and supporting text of the Plan. The Independent Examiner has now considered these and, alongside her own recommended changes, has consolidated the proposed modifications she is likely to recommend into a Schedule of Proposed Modifications.

Although the Independent Examiner is aware that generally there is no need to refer back to interested parties on any proposed changes and does not consider that individually any of the changes are significant or change the nature of the Plan, she is mindful of the extensive number of changes and the time that has elapsed since the submission consultation last Autumn. Therefore in the interests of transparency, it has been agreed that a further short period of focussed public consultation be held on the ETNDP.

Therefore the EFDC is inviting comments on the proposed changes set out in the Schedule.

Only comments on the proposed changes are sought. All parties are reassured that any previous representations made at the submission stage are carried forward and there is no need to repeat them or resubmit them.

The consultation will run from midday Monday October 6th to 17.00 Monday November 3rd 2025.

During this period, the Schedule of Proposed Modifications, the submission Plan, and other supporting documents can be inspected in the following ways:

- On EFDC's website at: [Epping Town Council Neighbourhood Plan - Epping Forest District Council \(eppingforestdc.gov.uk\)](https://eppingforestdc.gov.uk)

And at the following locations:

- Reception desk, Epping Forest District Council Civic Offices, 323 High Street, Epping CM16 4BZ (9am-5.15pm Monday to Thursday, 9am-5pm Friday)
- Reception desk, Epping Library, St Johns Road, Epping CM16 5DN (9am-5.30pm Monday to Friday, 9am-5pm Saturday)

Once the consultation period begins on the 6th October, EFDC would ask you, if possible, to make any comments by using the response form which can be found on the EFDC website using the above EFDC link. It would be helpful if any comments made are referenced with the Modification Number prefix to aid consideration.

Completed forms should be emailed to: LDFconsult@eppingforestdc.gov.uk.

Alternatively, you can post completed forms to: Planning Policy, Civic Offices, High Street, Epping CM16 4BZ.

EFDC will accept comments in writing (including electronic, such as email) provided that a name and address is supplied. EFDC cannot accept anonymous comments or comments submitted after the consultation period stated above ends.

Yours sincerely



Beverley Rumsey
Town Clerk
Epping Town Council

Date: 19th September 2025

Our Ref: EPR/B/Sewardstone

Your Ref:

Sent by email to all consultation respondents



Regulatory Services

Civic Offices High Street
Epping Essex CM16 4BZ

Telephone: 01992 564000
DX: 40409 Epping

Service Manager: Mandy
Thompson

Enquiries to:

Claire Jaggard (01992) 564237
email: cjaggard@eppingforestdc.gov.uk

Dear Sir / Madam,

**Public Consultation: Sewardstone Park Crematorium, Sewardstone Road, London E4 7RJ
Environmental Permitting (England and Wales) Regulations 2016 (as amended)**

I write further to the consultation which took place between 15th July and 28th August 2025 with regards to the application for an Environmental Permit to operate a crematorium at Sewardstone Park. I would like to thank you for your interest in this consultation, and for taking the time to provide a representation.

The consents of all representations received have been read and considered. This letter provides a response to the points raised. Where the same issue has been raised multiple times, one response is provided to cover all aspects of the issue.

Summary:

- 688 consultation letters were issued to local residents and other organisations with a local interest.
- To date, 29 letters have been returned by the royal mail marked as "gone away" or similar.
- 16 representations were received by 28th August 2025.
- Of the representations received, 3 made a specific reference to objecting to a planning application and a further 3 representations related only to matters relevant to a planning application.
- 2 representations had no objection to the issuing of a permit to operate a Crematorium at this site.
- 8 respondents raised a variety of matters which included air quality and emissions from the operation of a cremator at this location. These are addressed below:

Emissions from the Operation of the Cremator

Concern: Are Mercury emissions controlled?

Response: The proposed installation includes mercury abatement technology. Combustion gases are first cooled down before being passed through a filter to remove particulate matter. These gases then pass through a fixed bed flue gas cleaning system which is designed to control not only mercury, but also dioxins and hydrogen chloride. The system contains activated carbon and bicarbonate granules. It is an "in-line" filter system located within the gas stream, which means that it is always operational unless it is physically removed. Whilst this abatement technology may not remove 100% mercury from the gases emitted to atmosphere, levels modelled show likely emissions to be insignificant (see report referenced below). The effectiveness of the technology will be assessed at the regular site inspections. This provides us with confidence that any mercury emissions should be adequately controlled by condition in the



www.eppingforestdc.gov.uk

Concern: Particulate and Mercury emissions in close proximity to sensitive receptors

Response: Any combustion process will produce emissions. The proposed installation at this site includes abatement plant that is designed to address the emissions and protect the environment.

The applicant has provided information regarding the likely emissions from the process together with modelling showing the likely concentration of these pollutants at various receptor locations in the vicinity. Information regarding the likely performance of the proposed equipment was obtained from an existing installation in Hambleton. This installation is of similar specification and is also powered by electricity. Monitoring data obtained from this installation was used by the air quality consultants (Tetra Tech) to model the likely concentrations of the pollutants at various receptor locations in the Sewardstone Park area. Modelling was carried out for nitrogen dioxide, particulate matter (PM10 and PM2.5), Volatile Organic Carbon (VOC), Carbon Monoxide, Hydrogen Chloride (HCl), Sulphur Dioxide and Mercury. The results presented show that the changes in nitrogen dioxide concentration are negligible, and all other results are shown to be insignificant (see report referenced below). These changes were modelled at 17 different locations across the surrounding area and therefore provide us with confidence that emissions should be adequately controlled by conditions in the permit.

Concern: Impact of crematorium emissions on the local environmental receptors

Response: Some emissions will be produced from this process, as acknowledged above. The impact that these emissions may have on the environment has been modelled for human health and the protection of the environment (see report referenced below). As well as local residents, the consultation was sent to a number of organisations who have responsibility for the environment. Of those that made representations, it was considered that *"the proposed development will not have significant adverse impacts on statutory protected nature conservation sites or landscapes"*.

Reference for Air Quality Assessment Report:

NALO, Tetra Tech (12th March 2025) Air Quality Assessment in Support of the Permit, for Sewardstone Land Ltd, Netherhouse Farm Crematorium, Waltham Abbey E4 7RQ. (Presented as Appendix 8 of the Application documentation)

Impact of additional Traffic in the Vicinity of the site

Whilst the impact of traffic visiting the site was covered within the planning application process, I have responded to some of the traffic related points raised below as they will have an impact on local air quality, and were covered within the Air Quality Assessment (referenced above) which was included as part of the information provided in support of the permit application.

Concern: Daws Hill is a local road that is not suitable for additional traffic that would be accessing the crematorium.

Response: The location of the entry and exit point to the Crematorium site was addressed at the planning stage. I understand that the development control department specified that the entrance and exit to the site must be from Sewardstone Road. If you have any further queries regarding this, please contact the development control department.

Concern: That increased traffic volumes will lead to increased pollution in the local area

Response: As such a development will attract additional traffic to the local area, we requested that an assessment be undertaken by a suitably qualified air quality professional at the planning stage. The purpose of the assessment being to determine the likely numbers of vehicles associated with the operation of the development, the associated emissions (nitrogen dioxide and particulate matter, both PM10 and PM2.5), and the likely impact of those additional emissions on the local vicinity. This assessment and modelling was undertaken and considered as part of the planning application. A revised version of this was provided as part of the consultation information. The assessment also addresses emissions from the operation of the Crematorium. It concludes that the impact of additional traffic on Sewardstone Road, which is already a reasonably busy road, is negligible for all three pollutants. As recent years have seen a decline in air pollution measured in the district, and taking into account the modelled negligible impact of additional road traffic emissions, we do not consider that additional mitigation is necessary.

Concern: Congestion from cars parked on the road would lead to congestion and safety issues

Response: This matter was addressed as part of the planning application. The site is to be accessed and egressed by Sewardstone Road only. There is no access to the crematorium by car or on foot from Daws Hill. From Sewardstone Road, access to the Crematorium is via an internal roadway that is approximately 1.5km long, through fields and past existing burial grounds. Adjacent to the Crematorium building is a car park (with circa 90 spaces) for the use of those attending services. In the event that a large number of cars attends a particular service, additional cars would be directed to park at other locations on site. Due to the location and access point, it is considered highly unlikely that cars would park on local roads and cause congestion.

Other objections raised

As previously advised planning consent for this site has already been granted, under planning reference EPF/06254/22 granted on 25th October 2023. The purpose of this consultation was to obtain representations for consideration by officers when assessing the application for the permit to operate the crematorium. A Part B permit issued under the above legislation is designed to control emissions to air in order to protect both the natural environment and human health. Many of the representations made related to planning considerations that are outside of the scope of this consultation. The general themes of these are listed below.

- Contaminated land and water pollution
- Environmental impact of increased energy usage
- Impact on house prices
- Impact on local businesses
- Psychological Impact on local residents
- Unsuitable development in the green belt
- Unsuitable development in residential area
- Not in keeping with the local area
- Incompatible with the local Plan
- Incompatible with the character of the local area
- Visual impact of the development

Should you wish to discuss any of the *other objections raised* further, please contact the Councils Development Management Team. You can call the Council on 01992 564000 or visit <https://www.eppingforestdc.gov.uk/> to complete a contact form.

After careful consideration of the representations made in respect of Sewardstone Park Crematorium, I do not have any concerns regarding the protection of local air quality that cannot be addressed by conditions set under a permit issued under the Environmental Permitting Regulations 2016.

If you have any further queries, please contact me on cjaggard@eppingforestdc.gov.uk

Yours faithfully,



Claire Jaggard
Environmental Health Officer
Public Health



Reference number: TR010032
Document reference: TR010032/NMC1/0002

{{ADDRESS_ONLY}}

A122 Lower Thames Crossing
National Highways
Woodlands
Manton Lane
Bedford
MK41 7LW

National Highways Customer Contact
Centre: 0300 123 5000

22 September 2025

Dear Sir/Madam,

**The A122 (Lower Thames Crossing) Development Consent Order 2025 –
Applications for a Non Material Change under Schedule 6 to the Planning Act 2008 –
(NMC-1 application)**

1 Proposed Non-Material Change Application

- 1.1 In March 2025, the Secretary of State for Transport made the DCO authorising the construction and operation of the A122 (Lower Thames Crossing). The DCO came into force on 15 April 2025.
- 1.2 National Highways has applied to the Secretary of State to make a non-material change to the DCO, non-material change application 1 (the NMC-1 Application), in accordance with the Infrastructure Planning (Changes to, and Revocation of, Development Consent Orders) Regulations 2011, as amended (2011 Regulations).

Non-Material Change Application 1 – NMC-1

- 1.3 This NMC-1 Application comprises modification of the wording at Schedule 2, Part 3, Table 2 of the DCO in relation to the mitigation of in-combination air quality effects on Epping Forest SAC along part of the M25, with the intent of:
 - a. Changing the timing of the monitoring requirement
 - b. Removing the obligation to consult Natural England on the design of the enforcement technology and infrastructure
 - c. Correcting the wording to reflect how the requirement can be implemented
 - d. Amendments to provide clarity on the process for removing the requirement for mitigation

Copies of application documents

- 1.4 The NMC-1 Application is available to view electronically and download, free of charge, on the project page of the Planning Inspectorate's National Infrastructure Planning website, being a website maintained by or on behalf of the Secretary of State, and can be found under the tab "Documents" at:

<https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/TR010032>

- 1.5 The documents will remain available until at least 23 October 2025.
- 1.6 Further information regarding this application and its accompanying documents may be requested from National Highways using the following contact details:

Email: info@lowerthamescrossing.co.uk

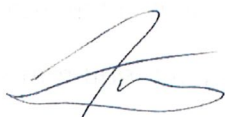
2 Consultation

- 2.1 You are being consulted in accordance with regulation 7 of The Infrastructure Planning (Changes to, and Revocation of, Development Consent Orders) Regulations 2011. A copy of the regulation 6 published notice is enclosed with this letter.
- 2.2 The consultation period runs until 11:59pm on 23 October 2025.
- 2.3 You may make representations on this NMC-1 Application to the Secretary of State by email to lowerthamescrossing@planninginspectorate.gov.uk or by post to National Infrastructure Planning, The Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN, quoting reference TR010032.
- 2.4 Should you have any difficulty in submitting a representation, please contact the Planning Inspectorate at either lowerthamescrossing@planninginspectorate.gov.uk or by telephone on 0303 444 5000.

The deadline for receipt of representations is 11:59PM on 23 October 2025.

- 2.5 Please note that any representations submitted to the Planning Inspectorate may be published on its National Infrastructure Planning website and will be subject to its privacy policy which can be viewed at:
<https://www.gov.uk/government/publications/planning-inspectorate-privacy-notice/customer-privacy-notice>

Yours sincerely



Dr Tim Wright

Head of Consents – Lower Thames Crossing

THE ROYAL BRITISH LEGION, EPPING & DISTRICT BRANCH



REMEMBRANCE IN EPPING 2025



FRIDAY 7 NOVEMBER

- 10.30am Service at the memorial plaques to the Civilian casualties and HMS *Sickle* in the Memorial Garden outside St John's Church.
- 11.00am Dedication of the Garden of Remembrance at the War Memorial
- 11.30am Service of Remembrance at Epping Cemetery (by the Commonwealth War Graves).

Those attending are invited to visit the Hemnall Social Club afterwards.

SUNDAY 9 NOVEMBER

- 1.55pm The Remembrance Day Parade will assemble at the EFDC Civic Offices car park in the High Street
- 2.10pm The Parade will move off and proceed to the War Memorial, led by the Epping Forest Pipe Band.
- 2.20pm Wreath-laying ceremony at the War Memorial.
- 2.45pm The Parade will march off along the High Street to St John's Church, paying compliments to the Town Mayor and the Chairman of the District Council on the way.
- 3.00pm Service of Remembrance at St John's Church.
- 4.00pm Refreshments at the Epping Hall. Those preferring something a little stronger are cordially invited to the Hemnall Social Club.

Poppy Appeal Organiser

John Duffell 22 Clover Leas, Epping, CM16 5EA

Telephone 07847 357493

E-mail johnduffell@live.co.uk



**TOWN MAYOR'S DUTIES/ENGAGEMENTS Cllr Janet Whitehouse
14th September - 14th October 2025**

14 th September 2025	North Weald Airfield Memorial - Wreath laying for Battle of Britain Commemoration
16 th September 2025	Epping and Theydon Garnon Joint Charities meeting with Theydon Trust
18 th September 2025	Visit to Woodland Grove care home
18 th September 2025	Local Councils Liaison Committee
22 nd September 2025	Stall in Epping Market for Dementia Awareness (Mayor's project)
24 th September 2025	Visit to Ashlar House care home - Arts Day
25 th September 2025	Jack Petchey Foundation - presented Achievement Awards
26 th September 2025	Unveiling of plaque at Church's Butchers
29 th September 2025	Kinder Essex community morning
1 st October 2025	Rotary Annual Dinner
4 th October 2025	Chrysalis Epping - Opening of Pre-school section
8 th October 2025	Action for Family Carers AGM

DEPUTY TOWN MAYOR'S DUTIES/ENGAGEMENTS

18 th September 2005	Visit to Woodland Grove care home
26 th September 2025	Unveiling of plaque at Church's Butchers
1 st October 2025	Rotary Annual Dinner

REPORT OF THE TOWN CLERK**1 LOWER SWAINES MUSICAL PLAY PANEL**

The musical play panel at Lower Swaines recreation ground has now been installed. This was financed from Epping Playground Association's remaining funding alongside Epping Town Council.

2 BLUE PLAQUE: CHURCH'S BUTCHERS

The blue plaque for Church's Butchers is now in situ. A formal unveiling was scheduled to take place on Friday 26th September 2025.

3 EPPING HALL OFFICE REFURBISHMENT/MOVE

The Epping Hall office refurbishment project is making good progress. While we were hoping to be in the new office space by the end of September 2025, there have been some delays due to fire planning. At the time of writing, we hope to be in the new office space by the end of October 2025. Bookings have been relocated round the building where possible and the team are doing their best to minimise disruption to hirers, visitors and operations. The Town Clerk would like to thank the team for operating so efficiently in the temporary space which is naturally more awkward.

4 STONARDS PATH WIDENING

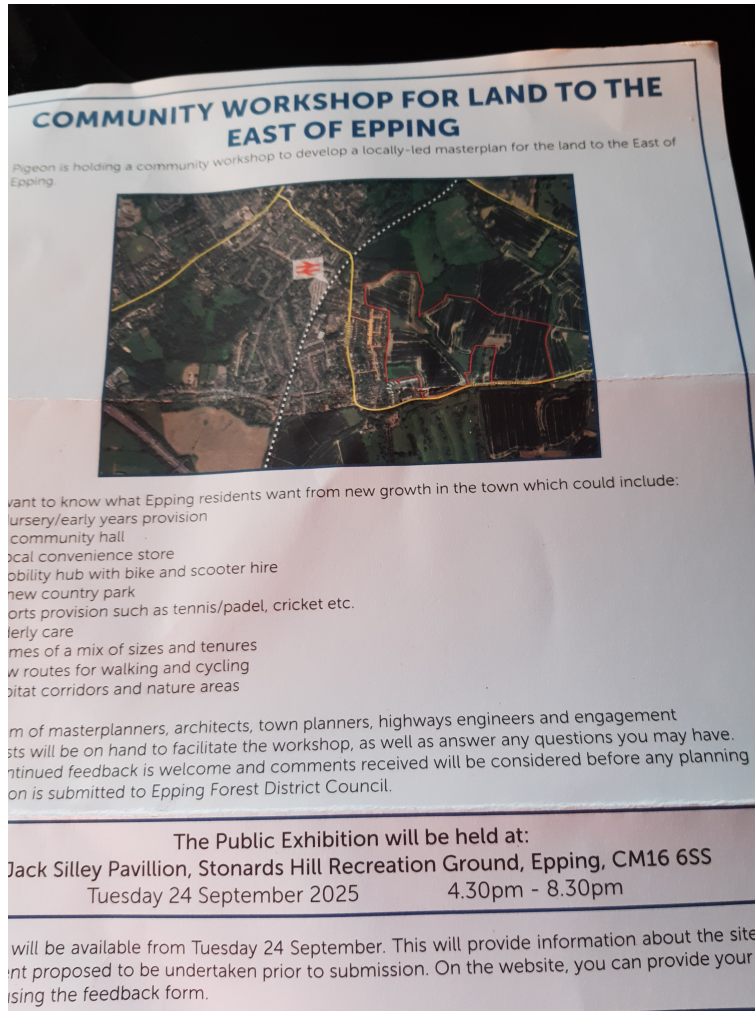
The legalities surrounding the underground cables and path widening at Stonards Hill recreation ground have been finalised and we expect work on site to start in early October. A press release will be issued to inform the community. The double width path will be laid through the centre of the recreation ground, widening the existing one. Due to land constraints, there will also be a second double width path from the Fairfield Road path entrance to the St Margaret's Hospital gate. The NHS Project Team have arranged for the path to be laid first and the cables to be laid afterwards. We expect the work to complete by approximately February 2026.

5 ESSEX ASSOCIATION OF LOCAL COUNCILS (EALC) EXECUTIVE COMMITTEE

The Town Clerk & Responsible Financial Officer has served on the Essex Association of Local Council's Executive Committee for 5 years and their Personnel Committee for 3-4 years. This has been a very positive period which has been informative and enjoyable. The Clerk is standing down from this position in November 2025 due to work and time commitments and has been actively assisting with finding a suitable replacement to represent the Epping Forest Branch.

6 LAND TO THE EAST OF EPPING

The Town Clerk has been advised about a planning consultation on the land at East Epping, flyer attached.



7 EPPING CHRISTMAS LIGHTS: HIGHWAYS PERMISSIONS

Epping Town Council have been advised that there should be a decision on our application for permission to use Essex County Council light columns for the Christmas lights by the end of October 2025. The electrical work and installation need to take place in early November 2025, so hopefully this will be granted and in time.

8 ACTION PLAN WORKING PARTY

An Action Plan working party meeting was held on Monday 29th September 2025 to determine Epping Town Council's action and associated spending priorities and this will be built into the budget setting process for the forthcoming year/s when we begin in November 2025.

9 SALT

Epping Town Council have received their winter salt delivery and this has been distributed to the 3 green bins in Beaconfield Road, Rayfield and Parklands Coopersale, which were purchased by Epping Town Council for use with Highways salt. (The yellow bins are looked after by Essex County Council Highways.) Residents can then collect salt from these bins on a first come first served basis. This is an annual process through Essex County Council's salt bag partnership scheme.

10 CEMETERY TOILET

Epping Town Council's compostable toilet is now operable at Bury Lane cemetery for staff and visitors.



11 EPPING TOWN SIGNS

Epping's two town signs have been varnished before winter to help preserve them.



08/10/2025

Epping Town Council 2025/2026

Page 1

14:52

Summary Income & Expenditure by Budget Heading 08/10/2025

Month No: 6

Committee Report to 30/09/2025

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>Full Council</u>						
Income	781,738	845,731	63,993			92.4%
Expenditure	452,557	775,015	322,458	0	322,458	58.4%
Net Income over Expenditure	<u>329,181</u>	<u>70,716</u>	<u>(258,465)</u>			
plus Transfer from EMR	0	0	0			
less Transfer to EMR	0	0	0			
Movement to/(from) Gen Reserve	<u>329,181</u>	<u>70,716</u>	<u>(258,465)</u>			
<u>Earmarked Reserves</u>						
Income	0	0	0			0.0%
Expenditure	0	0	0	0	0	0.0%
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>			
Grand Totals:-						
Income	781,738	845,731	63,993			92.4%
Expenditure	452,557	775,015	322,458	0	322,458	58.4%
Net Income over Expenditure	<u>329,181</u>	<u>70,716</u>	<u>(258,465)</u>			
plus Transfer from EMR	0	0	0			
less Transfer to EMR	0	0	0			
Movement to/(from) Gen Reserve	<u>329,181</u>	<u>70,716</u>	<u>(258,465)</u>			

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Service & Committee Support</u>							
1076 Precept	645,791	645,791	0			100.0%	
1090 Interest Received	1,418	1,800	382			78.8%	
1900 Other Receipts	0	500	500			0.0%	
4000 Salaries	(106,775)	(215,000)	108,225		108,225	49.7%	
4010 Insurance	(10,600)	(10,600)	0		0	100.0%	
4020 Equipment	(1,340)	(1,000)	(340)		(340)	134.0%	
4025 Consumables	(338)	(700)	362		362	48.3%	
4030 Postage	(401)	(800)	399		399	50.1%	
4035 Printing & Photocopying	(844)	(1,800)	956		956	46.9%	
4040 Professional Fees	(11,308)	(10,000)	(1,308)		(1,308)	113.1%	
4045 Subscriptions & Licences	(6,584)	(13,000)	6,416		6,416	50.6%	
4050 Telephone & IT Services	(10,097)	(9,000)	(1,097)		(1,097)	112.2%	
4060 Training - Staff	(972)	(2,000)	1,028		1,028	48.6%	
4065 Training - Members	(125)	(600)	475		475	20.8%	
4070 Travel & Subsistence - Staff	(294)	(500)	207		207	58.7%	
4075 Travel & Subsistence - Members	0	(600)	600		600	0.0%	
4080 Mayor's Allowance	(63)	(1,000)	937		937	6.3%	
4090 Bank Charges	(51)	(110)	59		59	46.4%	
4095 Miscellaneous Expenditure	(2,622)	(1,000)	(1,622)		(1,622)	262.2%	
4100 Bad Debt & Write Offs	(0)	(100)	100		100	0.2%	
<u>110 Neighbourhood Planning</u>							
4370 N Planning Guidance	1,233	(1,000)	2,233		2,233	(123.3%)	
<u>120 Grants</u>							
4145 Grants - Other Powers	0	(2,000)	2,000		2,000	0.0%	
<u>140 Events & Publications</u>							
1200 Town Show Income	6,023	4,500	(1,523)			133.8%	
1210 Christmas Market Income	(50)	4,500	4,550			(1.1%)	
4165 Epping in Bloom	(1,000)	(1,000)	0		0	100.0%	
4170 Town Show Expenditure	(3,816)	(4,000)	184		184	95.4%	
4175 Christmas Market Expenditure	(237)	(4,500)	4,263		4,263	5.3%	
4180 Christmas Lights Expenditure	(10,343)	(15,000)	4,658		4,658	69.0%	
4185 Christmas Tree Expenditure	0	(3,000)	3,000		3,000	0.0%	
4195 Mayor's Civic Reception	(1,418)	(2,000)	582		582	70.9%	
4205 Talk About Epping	(614)	(1,000)	386		386	61.4%	
4215 Distribution Costs	(218)	0	(218)		(218)	0.0%	
4220 Other Council Events	(1,154)	(2,500)	1,346		1,346	46.2%	
4225 Other Council Publications	(330)	(1,320)	990		990	25.0%	

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Epping Hall</u>							
1300 Lettings Rents & Licences	22,212	48,000	25,788			46.3%	
4010 Insurance	(8,942)	(8,000)	(942)		(942)	111.8%	
4020 Equipment	(531)	(1,500)	969		969	35.4%	
4025 Consumables	(654)	(1,500)	846		846	43.6%	
4085 PWLB Loan Repayments	(16,164)	(16,164)	(0)		(0)	100.0%	
4095 Miscellaneous Expenditure	(17,000)	0	(17,000)		(17,000)	0.0%	
4250 Business Rates	(10,978)	(12,000)	1,022		1,022	91.5%	
4255 Utilities	(6,732)	(15,000)	8,268		8,268	44.9%	
4260 Repairs & Maintenance	(8,716)	(15,000)	6,284		6,284	58.1%	
<u>180 Jack Silley Pavilion</u>							
1055 Utility Recharges	999	0	(999)			0.0%	
1300 Lettings Rents & Licences	15,319	31,000	15,681			49.4%	
4010 Insurance	(1,720)	(1,720)	0		0	100.0%	
4020 Equipment	(93)	(800)	707		707	11.7%	
4025 Consumables	(371)	(500)	129		129	74.1%	
4250 Business Rates	(4,840)	(4,800)	(40)		(40)	100.8%	
4255 Utilities	(6,728)	(12,500)	5,772		5,772	53.8%	
4260 Repairs & Maintenance	(1,306)	(6,000)	4,694		4,694	21.8%	
<u>200 Epping Market</u>							
1300 Lettings Rents & Licences	13,404	33,500	20,096			40.0%	
1310 Market casuals	5,692	10,500	4,808			54.2%	
4007 Advertising & promotion	0	(500)	500		500	0.0%	
4010 Insurance	(760)	(760)	0		0	100.0%	
4020 Equipment	(953)	(1,000)	48		48	95.3%	
4085 PWLB Loan Repayments	(3,080)	(6,160)	3,080		3,080	50.0%	
4095 Miscellaneous Expenditure	(2,600)	0	(2,600)		(2,600)	0.0%	
4250 Business Rates	(4,990)	(5,500)	510		510	90.7%	
4260 Repairs & Maintenance	(50)	(1,000)	950		950	5.0%	
4300 Market Contractor	(11,748)	(24,500)	12,752		12,752	48.0%	
<u>220 Epping Cemetery</u>							
1500 Burials & Memorials	19,538	30,000	10,462			65.1%	
4010 Insurance	(960)	(960)	0		0	100.0%	
4020 Equipment	(440)	(500)	60		60	87.9%	
4025 Consumables	(15)	0	(15)		(15)	0.0%	
4095 Miscellaneous Expenditure	(1,309)	(500)	(809)		(809)	261.8%	
4250 Business Rates	(2,445)	(2,000)	(445)		(445)	122.3%	
4260 Repairs & Maintenance	(12,582)	(3,000)	(9,582)		(9,582)	419.4%	

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>240 Parks & Building Maintenance</u>							
1300 Lettings Rents & Licences	6,918	6,000	(918)			115.3%	
1320 Tennis Court income	1,182	1,800	618			65.6%	
1600 Town Greens	1,045	2,400	1,355			43.5%	
1900 Other Receipts	14,750	0	(14,750)			0.0%	
4000 Salaries	(112,995)	(245,000)	132,005		132,005	46.1%	
4010 Insurance	(3,550)	(3,550)	0		0	100.0%	
4020 Equipment	(5,199)	(8,000)	2,801		2,801	65.0%	
4025 Consumables	(443)	(1,000)	557		557	44.3%	
4095 Miscellaneous Expenditure	(2,983)	0	(2,983)		(2,983)	0.0%	
4255 Utilities	(1,880)	(6,000)	4,120		4,120	31.3%	
4260 Repairs & Maintenance	(11,625)	(25,000)	13,375		13,375	46.5%	
4265 Public Toilet Cleaning	(440)	(1,300)	860		860	33.8%	
4270 Tree management	(700)	(3,000)	2,300		2,300	23.3%	
4275 Tennis Courts	(716)	(1,000)	284		284	71.6%	
4310 Vehicles	(565)	(2,000)	1,435		1,435	28.3%	
4360 Fuel	(2,688)	(4,500)	1,812		1,812	59.7%	
<u>260 Public Convenience</u>							
1055 Utility Recharges	17,487	10,000	(7,487)			174.9%	
4020 Equipment	(16)	(100)	84		84	16.3%	
4025 Consumables	(90)	(1,000)	910		910	9.0%	
4255 Utilities	(10,044)	(10,000)	(44)		(44)	100.4%	
4260 Repairs & Maintenance	(313)	(2,000)	1,687		1,687	15.6%	
4265 Public Toilet Cleaning	(390)	(6,000)	5,610		5,610	6.5%	
<u>280 Allotments</u>							
1300 Lettings Rents & Licences	4,208	4,440	232			94.8%	
4010 Insurance	(320)	(320)	0		0	100.0%	
4020 Equipment	0	(300)	300		300	0.0%	
4025 Consumables	0	(300)	300		300	0.0%	
4255 Utilities	(114)	(400)	286		286	28.5%	
4260 Repairs & Maintenance	0	(500)	500		500	0.0%	
<u>300 Street Furniture</u>							
4020 Equipment	0	(2,000)	2,000		2,000	0.0%	
4095 Miscellaneous Expenditure	0	(1,000)	1,000		1,000	0.0%	
4260 Repairs & Maintenance	(200)	(2,000)	1,800		1,800	10.0%	
<u>320 War Memorial</u>							
4260 Repairs & Maintenance	0	(100)	100		100	0.0%	

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>340 Council as Landlord</u>							
1300 Lettings Rents & Licences	2,502	6,000	3,498			41.7%	
1900 Other Receipts	3,300	5,000	1,700			66.0%	
4260 Repairs & Maintenance	(270)	(1,500)	1,230		1,230	18.0%	
<u>360 Council as Tenant</u>							
4400 Letting Rents & Licence Costs	0	(151)	151		151	0.0%	
<u>800 Stonards Refurbishment S106</u>							
	0	0	0		0	0.0%	
Grand Totals:- Income	781,738	845,731	63,993			92.4%	
Expenditure	452,557	775,015	322,458	0	322,458	58.4%	
Net Income over Expenditure	329,181	70,716	(258,465)				
Movement to/(from) Gen Reserve	329,181	70,716	(258,465)				

Date: 08/10/2025

Epping Town Council 2025/2026

Page 1

Time: 14:46

Barclays No 1 Account

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/09/2025	Barclays Bank plc	DEBIT	8.50		Commission 14Jul/12Aug
10/09/2025	Co-operative Bank current	Transfer	50,000.00		Transfer *
21/09/2025	EE	DD14	67.25		Mobile/dongle Sept
Total Payments			50,075.75		

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2025	Epping Forest District Council	DD01	484.00		NDR 1/4/25 to 1/4/26
03/09/2025	Co-operative Online Account	Transfer	1,000.00		Transfer 
08/09/2025	Yu Energy Retail Limited	DD02	876.54		Electric Aug 25
09/09/2025	CIA Fire & Security Ltd	BAC0909/01	859.20		Tennis gate service+sim
09/09/2025	M A Eckton	BAC0909/02	9,600.00		EH refurb labour+materials
09/09/2025	Ernest Doe & Sons Ltd	BAC0909/03	792.00		Stihl long reach
09/09/2025	GLS Educational Supplies	BAC0909/04	157.85		Paper, toilet rolls, stapler
09/09/2025	Rentokil Initial UK Ltd	BAC0909/05	160.52		Pub toilets Hyg bins
09/09/2025	Inkpen Downie Architecture & D	BAC0909/06	1,500.00		EH remodel risk register prep
09/09/2025	MSPC Ltd	BAC0909/07	307.00		Supply+print Autumn TAE
09/09/2025	Omega Red Group Ltd	BAC0909/08	276.00		Lightning annual EH inspection
09/09/2025	RAD Group	BAC0909/09	4,400.14		Annual antivirus
09/09/2025	Spaldings Limited	BAC0909/10	147.57		Safety wellington boots
09/09/2025	Nest Pension	BAC0909/11	640.75		Pension conts Aug 25
09/09/2025	HMRC	BAC0909/12	7,271.79		NI+PAYE conts Aug 25
09/09/2025	Essex Pension Fund	BAC0909/13	3,991.05		Pension conts Aug 25
09/09/2025	Petty Cash	Transfer	250.00		Petty cash withdrawal
10/09/2025	Epping Forest District Council	DD03	245.00		NDR 1/4/25 to 1/4/26
10/09/2025	Epping Forest District Council	DD04	499.00		NDR 1/4/25 to 1/4/26
10/09/2025	Epping Forest District Council	DD05	1,098.00		NDR 1/4/25 to 1/4/26
12/09/2025	British Gas Services Ltd	DD06	78.76		Gas 29.7-29.8.25
14/09/2025	Salary transfers	BACS	25,250.94		Salary payments
15/09/2025	Corona Energy	DD07	1,217.97		Electric Aug 25
15/09/2025	Peninsula	DD08	519.37		Purchase Ledger Payment
15/09/2025	D W Erections	DD09	1,958.00		Market supervision erect Sept
15/09/2025	Co-operative Online Account	Transfer	600.00		Transfer 
16/09/2025	EDF Energy	DD10	618.73		Electric Aug 25
18/09/2025	Everflow	DD11	357.27		Water 10.10-9.11.25
23/09/2025	Ceres Property LLP	BAC2309/01	6,900.00		Prof fees, hosp deed of grant
23/09/2025	Chubb Fire & Security Ltd	BAC2309/02	1,123.15		Intruder alarm maint+rental
23/09/2025	Epping Forest District Council	BAC2309/03	309.00		3 play in the park sessions
23/09/2025	Foskett Marr Gadsby and Head L	BAC2309/04	1,800.00		Legal fees re NHS cables
23/09/2025	GLS Educational Supplies	BAC2309/05	55.51		Sellotape, pens, paper
23/09/2025	Kent County Council	BAC2309/06	180.54		Gas 31.7-31.8.25
23/09/2025	Mobile Account Solutions (Hold	BAC2309/07	457.58		Phones Sept 25
23/09/2025	NPower Commercial Gas	BAC2309/08	22.78		Floodlights Aug 25
23/09/2025	RAD Group	BAC2309/09	1,824.00		IT issues
23/09/2025	Mr D R Whitbread	BAC2309/10	88.00		Clean windows+bus stops
23/09/2025	Epping Forest District Council	302135	21.00		TENS for xmas market
23/09/2025	Epping Forest District Council	302136	216.00		Road closure xmas market
Total Payments			78,155.01		

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/09/2025	Quark	43	406.80		XPress maintenance plan
04/09/2025	EFDC	44	450.00		Building control Epp Hall
09/09/2025	Zoom Communication	45	16.79		Inv 320911199
12/09/2025	Land Registry	46	14.00		Title plan/register Ivy Chimne
15/09/2025	Fibrous Funeral Supplies	49	527.62		Copper ash scatterer
18/09/2025	Amazon UK	47	36.97		Edison bulbs
18/09/2025	Land Registry	50	14.00		Title register/Title Plan
23/09/2025	HP Instant Ink	48	6.49		Ink subscription Sept
Total Payments			1,472.67		

CEMETERY



EPPING TOWN COUNCIL

Epping Hall, St Johns Road

Epping, Essex CM16 5JU

Telephone 01992 579444

Email: info@eppingtowncouncil.gov.uk

CHARGES: Effective from 1 April 2025

	Resident	Non Resident
INTERMENT IN PURCHASED GRAVE (double depth)	£994.50	£2980.50
INTERMENT IN PURCHASED GRAVE (single depth)	£766.00	£2298.50
PURCHASE OF EXCLUSIVE RIGHT OF BURIAL in cemetery for a maximum of two burials. (Includes right to place on the grave a memorial of design, materials and dimensions as specified in the Regulations (separate approval required (see below).	£1064.00	£3193.50
INTERMENT IN CREMATED REMAINS PLOT	£312.00	£938.00
PURCHASE OF EXCLUSIVE RIGHT OF BURIAL in a plot for cremated remains, for a maximum of two burials including the right to place on the plot a horizontal plaque of materials and dimensions as specified in the Regulations (separate approval required (see below).	£455.00	£1365.00

FEES FOR NON-INHABITANTS>

The foregoing fees for interments are doubled and for purchase of Exclusive Right of Burial tripled in respect of the grave of any person who within a period of six months prior to the date of death was not an inhabitant of the Town of Epping, and, in the case of a still-born child, where neither of the parents at the time of birth of the child are inhabitants of the said parish PROVIDED that in any case where the exclusive right of burial in any grave space has been first granted to an inhabitant of the said parish, whether he or she remains an inhabitant or becomes a non-inhabitant, the fees payable on his or her interment or on the interment of his or her husband, wife or unmarried child in such grave space shall be the same as for an inhabitant but this privilege is not transferred to a successor if the exclusive right is transferred on the death of the original rights' owner.

	Resident/ Non Resident
SCATTERING OF ASHES in designated area, entry in Cemetery Book, purchase, and maintenance, of small plaque in position over a fifteen-year period (renewable on application) Approx 6"x 3" brass plaque	£170.00
SCATTERING OF ASHES and entry in Cemetery Book	£44.00
APPROVAL OF NEW MEMORIALS (Memorials may not be placed on graves/plots without a written permit)	£140.50
ADDITIONAL INSCRIPTIONS TO EXISTING MEMORIALS	£97.50
MEMORIAL SEATS Purchase of teak seat with brass plaque or carved letters – dependent on space (Placing at Town Council's discretion) (excluding inscription)	VAT inclusive £1456.00
Standard	£1213.50
Smaller	
TRANSFER OF EXCLUSIVE RIGHT OF BURIAL	£98.00
CHAPEL HIRE To supply generator to Chapel	£72.00
Hire of Chapel	£72.00
GENEALOGY SEARCH OF BURIAL RECORDS (per surname provided (max. five)	£29.50
ADMINISTRATION CHARGE (If professional undertakers not used)	£72.00

* Prices may vary please check pre-ordering

REPRESENTATIVES ON OUTSIDE BODIES	2023-24	2024-25	2025-26
Local Councils' Liaison Committee	Cllr C Burgess	Cllr C McCredie	Cllr Janet Whitehouse
Essex Association of Local Councils	Cllr C Burgess	Cllr C Burgess	Cllr Janet Whitehouse
Larger Local Councils	Cllr C Burgess	Cllr C Burgess	Cllr Janet Whitehouse
Friends of Swaines Green	Cllr N Avey Cllr Jon Whitehouse	Cllr N Avey Cllr Jon Whitehouse	Cllr N Avey Cllr Jon Whitehouse
Royal British Legion – Epping branch	Cllr J Duffell	Cllr J Duffell	Cllr J Duffell
Epping/Eppingen Association	Town Mayor	Town Mayor	Town Mayor
Epping Society	Cllr C Burgess	Cllr C Burgess	Cllr C Burgess
Theydon Trust	Cllr N Avey Cllr H Pegrum Cllr G Scruton 2023-27	Cllr N Avey Cllr H Pegrum Cllr G Scruton 2023-27	Cllr N Avey Cllr H Pegrum Cllr G Scruton 2023-27
Trustee of Epping Forest Band	Town Clerk	Town Clerk	Town Clerk
Epping Horticultural Society	Cllr M Wright	Cllr M Wright	Cllr M Wright
Epping in Bloom	Cllr C McCredie	Cllr C McCredie	Cllr C McCredie
Area Representative to ECC on Public Transport	Cllr Janet Whitehouse	Cllr Janet Whitehouse	Cllr Janet Whitehouse
Epping Forest Countrycare	Cllr C Burgess Cllr C McCredie	Cllr C Burgess Cllr C McCredie	Cllr C Burgess Cllr C McCredie
Theydon Bois United Charities	Cllr Janet Whitehouse	Cllr Janet Whitehouse	Cllr Janet Whitehouse
Friends of St Margaret's Hospital	Cllr N Avey	Cllr N Avey	Cllr N Avey
Epping & Theydon Garnon Charities	Cllr H Pegrum Cllr G Scruton Cllr Janet Whitehouse 2023-27	Cllr H Pegrum Cllr G Scruton Cllr Janet Whitehouse 2023-27	Cllr H Pegrum Cllr G Scruton Cllr Janet Whitehouse 2023-27
Community Safety Partnership		C McCredie (1 position only representing T&PCs generally)	C McCredie (1 position only representing T&PCs generally)
Local Authority Liaison Meeting for Epping Forest		C McCredie (Chairman)	Cllr Janet Whitehouse (Town Mayor)

Deleted: Epping Senior Citizens' Association & Epping Town Partnership